# ANNEX II

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| **Small Project Proposal** |  |  |  |
| **Checklist for eligibility criteria** |  |  |  |
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| **Small Project title:** |  |
| Final Recipient 1: |  |
| Final Recipient 2: |  |
| Final Recipient 3: |  |
| Final Recipient 4: |  |
|  |  |  |  |
| **Criteria**  | **Proof** | **Check** |
| The partnership consists of at least two (2) partners from different countries included in the Programme out of which one must be from Croatia. | Small Project Application Form |  |
| Final Recipient and/or its owner company having more than 50% of ownership rights over the Final Recipient, and/or its linked enterprises through a natural person, cumulatively, is MSE. | Partnership statement and declaration in Small Project Application form / Company register extracts / Joint Statement |  |
| Final Recipients having at least one closed business year | Company register extract / Joint Statement/ Annual financial report for the previous year |  |
| Final Recipients’ equity is positive for the last closed business year | Company register extract / Joint Statement/ Annual financial report for the previous year |  |
| Final Recipients should have their seat (headquarter) or its branch and should operate in the Programme area | Company register extract |  |
| At least one Final Recipients should have its seat(headquarter) or its branch and should operate in the EU member state (Croatia) | Company register extract |  |
| They do not have valid registration to pursue their activities or they have been convicted of an offence concerning their professional conduct by a judgement which has the force of ‘res iudicata’, further they have been guilty of grave professional misconduct proven by any means which the SPFB can justify (i.e., against which no appeal is possible) | Partnership statement and declaration in Small Project Application form |  |
| They have fulfilled their obligations relating to the payment of social security contributions or the payment of taxes in accordance with the national legal provisions | Company register extract / Tax administration certificate |  |
| They have not been the subject of a judgement which has the force of ‘res iudicata’ for fraud, for corruption, for severe breach of contract in connection to obligations stemming from public procurement rules or from rules governing the use of Community funding or national subsidies, for involvement in a criminal organization or for any other illegal activity detrimental to the Community’s financial interests | Partnership statement and declaration in Small Project Application form |  |
| They are not subject to a conflict of interests connected to their participation in the present EmBRACE project | Partnership statement and declaration in Small Project Application form |  |
| They are not guilty of misrepresentation in supplying the information required by the SPFB/MA/NA as a condition of participation in the EmBRACE or in failing to supply information | Partnership statement and declaration in Small Project Application form |  |
| They have not attempted to obtain confidential information or to influence the Selection Committee during the evaluation process of their Small Project Application | Partnership statement and declaration in Small Project Application form |  |
| Comments: |
|  |   |  |  |  |   |  |
| **Exclusion criteria** |
| **Criteria** | **Proof** | **Check** |
| Small Project containing development of the following activities: fishery and aquaculture, primary production, processing and marketing of agricultural products listed in Annex I to the Treaty (see Annex I of the GfA), or the establishment and operation of a distribution network towards third countries or Member States and do not belong to the NACE codes representing the target economic sectors of EmBRACE (see Chapter 3.7. GfA); | Small Project Application form |  |
| Their business is in difficult situation (according to Commission Regulation (EU) No 651/2014 of 17 June 2014); | Partnership statement and declaration in Small Project Application form |  |
| They are bankrupt, being wound up, liquidated or having their affairs administered by the courts | Partnership statement and declaration in Small Project Application form |  |
| They have entered into an agreement with creditors | Partnership statement and declaration in Small Project Application form |  |
| They have suspended business activities | Partnership statement and declaration in Small Project Application form |  |
| They are subject of proceedings concerning matters mentioned above, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations | Partnership statement and declaration in Small Project Application form |  |
| Duration of the Small Project is within the limits of minimum 6 and maximum 12 months | Small Project Application form |  |
| Total eligible costs of the Small Project is between the minimum and maximum limits set in chapter 1.2 in Evaluation manual depending on the option | Small Project Application form |  |
| The Small Project requests a maximum 85% of the total eligible expenditure as a grant | Small Project Application form |  |
| Comments: |
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| [ ]  Yes | I recommend the Small Project for further evaluation |
| [ ]  No | I do not recommend the Small Project for further evaluation |

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|  | Date:  |  |  |  |  |  |  |  |  |  |  |  |
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|  | Evaluated by: |  |  |  |  |  |  |  |  |  |  |
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|  | (Name and Surname) |  |  |  |  |  |  |  |  |  |
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|  | (Signature) |  |  |  |  |  |  |  |  |  |  |